

Series 3: Certificate of Professional Development in Best Practices for Online Course Design Workshops Schedule December 18-21, 2017

1. Registration is not required and drop-ins are welcome in all or any one specific session. We suggest that you register at https://tamucc.co1.qualtrics.com/jfe/form/SV_0qPsyL4q0PhpVbv to receive updates.
2. Laptops are required for all sessions for hands-on activities. Please, bring your own or contact odelt@tamucc.edu (x2122) to request one for the session.

Date	Time	Session
Dec 18 Best Practices for Course Design	8:00–8:30 Breakfast provided by the Office of Distance Education and Learning Technologies	
	8:30–9:15	Introductions and expectations
	9:15–9:30	Preparing your computer for Blackboard
	9:30–11:00	Blackboard Learn: Using Blackboard interface
	11:00–12:00	Writing and using objectives in eLearning
	12pm–1pm Lunch – provided by the ODELT	
	1:00–2:00	Mapping a course for online delivery
	2:00–3:30	Creating your “presence” in the course
	3:30–5:00	Blackboard Learn: Building content – advanced tools

Dec 19 Engaging Learners While Complying with Regulations	8:00–8:30 Breakfast provided by the ODELT	
	8:30–9:30	Providing accessibility for online courses
	9:30–10:30	Copyright for online courses
	10:30–12:00	Promoting interaction, announcements, e-mail, messages, journals, blogs, wikis, groups, discussions, Google docs
	12pm - 1pm Lunch – provided by the ODELT	
	1:00–2:00	Problem, case, and project-based course design
	2:00–3:00	Student-centered teaching strategies
	3:00–4:00	The learner perspective: Online learning and self-direction strategies
	4:00–5:00	Course critiques: Making the best better

Dec 20 Tools for Active Learning	8:00– 8:30 Breakfast provided by the ODELT	
	8:30–9:30	Beyond Blackboard: Web tools & Learning Objects for engaging students
	9:30–10:30	Managing online instructor workload
	10:30–11:30	BYOD (bring your own device) for active learning classrooms
	11:30-12:00	Creating eLearning communities online
	12pm - 1pm Lunch – provided by the ODELT	
	1:00–2:00	Social media for learning
	2:00–2:30	WebEx: Webinars, lecture capture, online seminars, office hours, guest lectures
	2:30–3:00	Blackboard Learn: Portfolios
	3:00–4:00	Methods for video production: Office Mix for PowerPoint (PC)/Camtasia (MAC)
4:00–4:30	Media services in classrooms	

Dec 21 Assignments, Assessments, Grades	8:00–8:30 Breakfast provided by the ODELT	
	8:30–9:30	Blackboard Learn: Assignments and feedback
	9:30–11:00	Blackboard Learn: Assessments
	11:00–12:00	Blackboard Learn: Grade center
	12pm - 1pm Lunch – provided by the ODELT	
	1:00–2:00	Strategies for moving toward academic integrity
	2:00–3:00	Blackboard Learn: Course management
	3:00–4:00	Workshop evaluations, course review process, final comments and questions

This schedule is subject to change. Please, check website at <https://iol.tamucc.edu/Certificates.html> or call 361-825-2122 to confirm times and topics.